



# LAMBOURNE PARISH COUNCIL

[www.lambourneparishcouncil.org](http://www.lambourneparishcouncil.org)

*Serving the Communities of Abridge & Lambourne End*

## To Members of the Council

You are hereby summoned by the Chairman to take part in an Ordinary Meeting.

**Wednesday 14<sup>th</sup> February 2024 at 7.45pm in the Abridge Village Hall.**

Members of the public and press are invited to be present, and the following business will be transacted.

Tony Carter Clerk to the Council

*A. Carter*

9<sup>th</sup> February 2024

## **AGENDA**

### **1) APOLOGIES FOR ABSENCE**

To receive apologies for absence and vote to accept them.

### **2) DECLARATIONS OF INTEREST**

To receive declarations of interest from Members in any item on the agenda, in accordance with the Members Code of Conduct.

### **3) RIDE LONDON / ESSEX**

Talk and discussion with a representative from Ride London / Essex about this year's event.

### **3) PUBLIC PARTICIPATION**

To hear representations from members of the public.

The maximum time allowed for this item is 15 minutes, at the close of this item members of the public will no longer be permitted to address the Council unless asked/invited by the Chairman.

### **4) ESSEX COUNTY MINERALS PLAN**

To discuss the way to move forward with regards to the consultation of the plan.

### **5) MINUTES OF THE LAST MEETING**

To approve as a correct record the minutes of the Council meeting on 17<sup>th</sup> January 2024.

### **6) CLERKS REPORT**

To note the Clerk's written/verbal report of the last month and any relevant correspondence.

### **7) PLANNING**

Hawthorns, 90 Hoe Lane, Lambourne, Romford, RM4 1AU



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**8) HR USE FOR COMPLIANCE** To discuss using Worknest in the future use as they can direct us on the correct HR procedures.

**9) REPORT FROM DISTRICT AND COUNTY COUNCILLORS**

To note any report from District and County Councillors

**10) HIGHWAYS REPORT**

To note any new Highways matters.

**11) NEW PARISH COUNCILLORS**

To discuss any new potential Councillors.

**12) FINGER POST HOE LANE/MANOR ROAD**

To consider the costs of replacing the fingerpost and decide on the company to use.

**13) REVIEW OF COUNCIL POLICIES**

To review the Grievance, Health & Safety, Equal Opportunities, Sickness, Data Protection, Expenses, Grant & Discipline Policies

**14) CONFIRM THE INTERNAL AUDITOR FOR 22/23**

To confirm Val Evans PSLCC as the Internal Auditor for 23/24.

**15) VOLUNTEER WORK AT PLAYGROUND**

To discuss accepting the offer of volunteer work within the Abridge Village Hall Field Playground and decide on details of what work and supplies.

**16) REPORT OF RESPONSIBLE FINANCIAL OFFICER**

- a) To authorise payment of cheques listed on RFO Report
- b) To note Bank Reconciliation

**17) INFORMATION EXCHANGE**

For Councillors to raise any issues to be considered for the next meeting.

**18) DATE OF NEXT MEETING/AGM – WEDNESDAY 13<sup>th</sup> MARCH 2024**  
**– MEETING IN THE ABRIDGE VILLAGE HALL.**

**19) CLOSE OF MEETING**